



	KEY	
Complete this step within the HPE Partner Ready Portal		Look out for an Email

Quick Reference Guide

New HPE Business Partner Application Process

Tip: Have your company legal documents in a zip file before starting the application process

Stage	Steps
1. Create your Partner Portal Account 	<ul style="list-style-type: none"> Visit https://partner.hpe.com/ and click register here Enter your email address Search for your company profile (within the portal database) <ul style="list-style-type: none"> If your company profile doesn't already exist, you can add your company details by clicking on "Create new" Complete the fields to add your personal details Set your password Look out for an email with additional instructions 
2. Apply for the HPE Partner Ready Program 	<ul style="list-style-type: none"> View and choose your partnership type (i.e. Solution Provider) Fill-in your company contact information* Tell us about your business Upload your legal documents
3. Accept Terms & Conditions 	<ul style="list-style-type: none"> Review the HPE Partner Ready Terms & Conditions If you agree, check the tick box and click on "Submit".
4. Complete the Compliance Survey 	<ul style="list-style-type: none"> You will receive an email from HPE with the subject "IMPORTANT - Complete the Hewlett Packard Enterprise Compliance Program Due Diligence Questionnaire". Read the instructions given, complete and submit the questionnaire.
5. Get Started 	<ul style="list-style-type: none"> You will receive confirmation of your partner status from HPE Once approved, you will receive a welcome email with full access to Partner Ready Portal. Click Portal Tutorials in the footer of the portal for demo videos and guides. <p>Any problems along the way click the 'Get Support' button to the right of every page on the Partner Ready Portal, including the log-in screen.</p>

**Note: If you are listed as your company's Legal Representative in the application form, you can continue steps 3 and 4. Otherwise, the person identified as your Legal Representative will receive an email with details on how to complete the remaining steps (i.e. the legal process).*